



Technical Standards and Safety Authority

14th Floor, Centre Tower
 3300 Bloor Street West
 Toronto, Ontario M8X 2X4
 Tel: (416) 734-2700
 Fax: (416) 231-4903
 Toll free: 1-877-682-8772

Application for an Ontario Certificate of Qualification as an Amusement Device Mechanic under the *Technical Standards and Safety Act*

Web site: www.tssa.org

I am applying for certification as a (n):

First and Middle Name (in full) PLEASE PRINT

Last Name:

Complete Mailing Address:

Postal Code

Area Code and Telephone #

Required for Certification

Date of Birth

Year	Month	Day
<input type="text"/>	<input type="text"/>	<input type="text"/>

1. If you are or plan to be self-employed, you **must** also be registered as a Licensee under Ontario's **Technical Standards and Safety Act**, Amusement Devices Regulations.

Are you a registered Licensee? **Yes** **No**

If yes, please provide your

Business Name

Licensee Registration #:

2. If applicable, provide proof of experience **as outlined on the attachment to this form.**

3. If you now hold a Certificate of Qualification as a mechanic, give certificate #: _____

4. List details of related training courses completed for experience credit. **Attach transcript or exam results notice.**

Name of College/Training Organization	Name of Course	No. of Hours	Dates	
			From	To

5. **Must be Completed by Training Organization**

College/organization/training provider

Examination Completion Date

Year Month Day

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Address

Applicant has met all the requirements for certification: Yes No

Name of Signing Authority _____

Mark Attained: _____

Telephone # _____

Signature of Signing Authority _____

Fax: _____

Fees: The non-refundable fee of \$ _____ for a certificate application, must be attached to the application and sent to the Technical Standards and Safety Authority for processing. Make cheque payable to TSSA.

Note: Making a false statement may result in a fine. Failure to provide required information will result in delayed processing.

Declaration: I certify the information I have provided is true.

Signature of Applicant:	Date:
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For Office Use Only	
Paid By:	
Endorsement Code:	P/T
Certificate #:	
Hold For:	
Birthdate	<input type="checkbox"/>
Signature	<input type="checkbox"/>
Training Certificates	<input type="checkbox"/>
Payment	<input type="checkbox"/>
Mechanic's Certificate (Provisional)	<input type="checkbox"/>
Proof of Experience	<input type="checkbox"/>
Training Provider Affidavit	<input type="checkbox"/>
Other: _____	
(Specify)	



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**Application for an Ontario Certificate of Qualification
 as an Amusement Device Mechanic
 under the *Technical Standards and Safety Act*
 Work Experience Confirmation**

Applicant Name:	
Certification Category:	
Street/Apartment No.:	
City/Town:	Province/Postal Code:

Supervising Certificate Holder (if applicable):

Name:	Certificate No.:
Telephone No.	Signature:

Work experience acquired.

Types of Device Experience	Installation Yes/no	Service/Maintenance (specify)	Electrical/Mechanical/Other (specify)	Accumulated Time (months/years)
Other Experience Directly Related to the Industry				
Total Time Accumulated				

Employment History Use additional paper to list if space below is insufficient: Attach employer documentation.

Name/Address of Employer	From:	To:	Position Held

For Office Use Only

Tradesperson: **A** **IA**

This information is collected under the authority of Ontario's **Technical Standards and Safety Act**.

Declaration: The information provided in this document is true and accurate to the best of my knowledge.

Signature of Applicant:	Date:
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GUIDELINES FOR AMUSEMENT DEVICE MECHANIC, Form No. AD 09075

Amusement Device Mechanic Certification Categories:

The following are the certificate classes and the scope of work, which pertains to each of the respective classes:

ADM-AR Certificate

An ADM-AR certificate holder may, without supervision, perform service and maintenance work, including erection and dismantling, on an amusement ride or any part of it, but only if the person has 8,000 hours of experience on that class of device and that experience has been documented and signed off by a mechanic or licensee.

An ADM-AR certificate holder who does not have the required documented experience on a class of device shall not perform the functions referred to above without supervision by the holder of an ADM-AR certificate who has such experience.

ADM-GK Certificate

An ADM-GK certificate holder may, without supervision, perform service and maintenance work, including erection and dismantling, with respect to a go-kart, including a go-kart track, but only if the person has 1,800 hours of experience on go-karts and that experience has been documented and signed off by a mechanic or licensee.

An ADM-GK certificate holder who does not have the required documented experience on go-karts shall not perform the functions referred to above without supervision by the holder of an ADM-GK certificate who has such experience.

ADM-WS Certificate

An ADM-WS certificate holder may, without supervision, perform service and maintenance functions, including erection and dismantling, with respect to a water slide, but only if the person has 1,800 hours of experience on water slides and that experience has been documented and signed off by a mechanic or licensee.

An ADM-WS certificate holder who does not have the required documented experience on water slides shall not perform the functions referred to above without supervision by the holder of an ADM-WS certificate who has such experience.

ADM-B Certificate

An ADM-B certificate holder may, without supervision, perform service and maintenance functions, including erection and dismantling, with respect to a bungee, but only if the person has 3,200 hours of experience on a bungee and that experience has been documented and signed off by a mechanic or licensee.

An ADM-B certificate holder who does not have the required documented experience on a class of device shall not perform the functions referred to above without supervision by the holder of an ADM-B certificate who has such experience.

ADM-I Certificate

An ADM-I certificate holder may, without supervision, perform installation, service and maintenance functions, including erection and dismantling, with respect to an inflatable device, but only if the person has 240 hours of experience on that class of inflatable device and that experience has been documented and signed off by a mechanic or licensee.

An ADM-I certificate holder who does not have the required documented experience on a class of device shall not perform the functions referred to above without supervision by the holder of an ADM-I certificate who has such experience.

Proof of Experience – Mandatory Information Requirement:

- a) Applicants for any class of certificate outlined above will be required to submit, along with the application and fee, a letter(s) from past and present employers, written on company letterhead and signed by an officer of the company, stating the exact dates of employment and indicating the type of work performed;
- b) If a letter cannot be obtained from the employer, the applicant may provide a written statement of work experience, stamped by a notary public or a commissioner of oaths. This declaration must include names of present and former employers, addresses, telephone number; the exact dates of employment and a detailed description of the work performed and the type(s) of amusement devices worked on during the employment periods;
- c) The detailed description of the type of work performed, i.e. installation, maintenance, service, etc., and the types of amusement devices worked on during the qualifying period will be outlined in the accompanying experience summary.

Out-of-Province Applicants:

Out-of-Province applicants for the TSSA Certificate of Qualification who have completed recognized training programs in their home jurisdiction are to be referred to Quality and Standards, TSSA for an out-of-province candidate assessment.

Examination/Evaluation:

The TSSA examination for Certificate of Qualification will be made up of questions focused on safe work practices specific to the industry and on the Act, Code and Regulations. In order to meet the certification requirements, an examinee must successfully pass the examinations set out by TSSA. The minimum acceptable grade for meeting this requirement is 70%.

Checklist:

In order for this application to be complete, please review the following:

- Did you complete the application form in full?
- Have you enclosed your transcripts for courses completed towards the applicable certificate?
- Have you enclosed the certificate of completion of the applicable provincial examination for certification?
- Have you enclosed the letter(s) from your past and present employer(s)?
- Have you enclosed the application fee make payable to Technical Standards and Safety Authority (TSSA)?